COMMUNITY & CULTURE · C1 LOCAL ECONOMY · ATTRIBUTE COM-01

# Local sourcing (non-F&B)

How much of the hotel's spending on goods and services, other than food and drink, goes to businesses in the local area.

| HOW OFTEN | EVIDENCE | ENTERED BY | TYPE |
|---|---|---|---|
| Annually | Invoices / procurement log | The property | Measured (%) |

## Why it matters

Money spent with local businesses stays in the community: it pays local wages and supports other local firms. Money spent with distant suppliers leaves. Buying locally is one of the most direct ways a hotel benefits the place it depends on.

## How to do better

- Decide what counts as local and write it down.
- Look at your largest non-local purchases and ask whether a local firm could supply them.
- Give small local businesses a fair chance: smaller orders, prompt payment.
- Use local craftspeople for repairs, furniture and decoration.

## How to record it in Canoprise

1. Define local once and write it down.
2. Tag suppliers in the ledger by locality.
3. Once a year enter spend by locality from the ledger, with the extract attached.

## What you enter

| Ref | What to enter | How it is entered |
|---|---|---|
| COM-01.1 | **Local share of non-F&B spend** | Percentage |
| COM-01.2 | Local radius (km) | Short text |
| COM-01.3 | Suppliers by locality (local / regional / national / foreign) | Count |
| COM-01.4 | Spend by locality | Cost |
| COM-01.5 | Spend with female-, Indigenous-owned, SMME, accredited suppliers | Cost |

Items marked “calculated for you” need no entry.

## How it is scored

Measured. With the default settings it scores 100 at 60% and 0 at 5%, on a straight line between. Your group can set its own target and floor.

**COMMON MISTAKE**

Changing the definition of local between years.

**WHAT GOOD LOOKS LIKE**

A yearly share by spend, traceable to the ledger and a fixed definition.

**IF YOU ARE WORKING TOWARDS A CERTIFICATE**

Certification schemes generally encourage buying from local and small businesses. Requirements differ between schemes and change over time, so check the one you are applying to.

## Where it counts

**Certification**

- GSTC Hotel v4 A13: Procurement
- EarthCheck 2.4.6: Local goods and services

**Reporting frameworks** (referenced, not scored)

- GRI 204-1: Spending on local suppliers
- CSRD S3: Affected communities (in part)

Part of topic guide C1 Local economy, which covers the whole topic and lists the certification criteria it supports.