ECONOMY · D2 PROCUREMENT · ATTRIBUTE ECO-16

Certified purchasing

How much of what you buy, such as paper, tissue, towels and linen, carries a recognised environmental label.

HOW OFTEN	EVIDENCE	ENTERED BY	TYPE
Annually	Purchase records / labels	The property	Measured (%)

Why it matters

Paper and tissue come from forests, and cotton takes a great deal of water and pesticide to grow. A recognised label shows the product came from a well-managed source and was made with less harm.

How to do better

- Look for independent labels: FSC or PEFC for paper, the EU Ecolabel, GOTS or OEKO-TEX for textiles.
- Switch office paper and toilet tissue first; labelled versions are easy to find.
- Use less: print only when needed.
- When replacing linen and towels, ask suppliers for certified ranges.

How to record it in Canoprise

1. Check labels on paper, tissue, textiles and laundry services.
2. Calculate the eco-labelled share of paper from purchase records.
3. Attach purchase records and label evidence.

What you enter

Ref	What to enter	How it is entered
ECO-16.1	**Eco-labelled share of paper purchased**	Percentage
ECO-16.2	Tissue products eco-labelled	Yes / no
ECO-16.3	Certified textile categories	Count
ECO-16.4	Laundry local or eco-certified	Yes / no

Items marked “calculated for you” need no entry.

How it is scored

Measured. With the default settings it scores 100 at 100% and 0 at 40%, on a straight line between. Your group can set its own target and floor.

COMMON MISTAKE

Counting recycled content as an eco-label when no label is held.

WHAT GOOD LOOKS LIKE

Shares calculated from purchase records, with labels on file.

IF YOU ARE WORKING TOWARDS A CERTIFICATE

Some certification schemes require a set share of paper, for example 75%, to be eco-labelled. Requirements differ between schemes and change over time, so check the one you are applying to.

Where it counts

Certification

- Green Key 6.3: 75% of paper eco-labelled
- Green Key 6.5: A certified textile category
- Green Key 6.25: Eco-labelled tissue paper
- Green Key 6.6: Half of suppliers eco-certified
- Green Key 6.7: Laundry local or eco-certified

Reporting frameworks (referenced, not scored)

- GRI 301-1: Materials used (in part)
- CSRD E5: Resource use and circular economy (in part)

Part of topic guide D2 Procurement, which covers the whole topic and lists the certification criteria it supports.